



District 6360 Addendum to Memorandum of Understanding / 2024-2025

Name of Project: _____

Club: _____

Terms of Qualification:

1. Clubs who want to participate in either District Grants or Global Grants must become qualified.
2. Qualification of a club is for one year.
3. To become qualified, clubs must be:
 - * current on their Rotary International, District, and other dues;
 - * in compliance with grant reporting requirements, including requirements specific to the District.
4. It is strongly advised that clubs applying for District Grants be financial supporters of The Rotary Foundation’s Annual Fund. If the District receives requests for District Grant funding in excess of available funds, a club’s prior financial support of The Rotary Foundation may be a deciding factor in the awarding of District Grants.
5. Clubs must establish and report both Annual Fund and PolioPlus giving goals.*
6. Failure to comply with grant reporting requirements may also disqualify a club from receiving District Grant funds in future years.

Club Leadership Responsibilities for Qualification:

1. The Club President-Elect (or a club-designated appointee), and either the Club TRF Committee Chair or the Club Grant Chair (or a club-designated appointee) must attend a Grants Management Seminar (i.e., minimum of two club members must attend), or receive other grant management training as instructed by the District 6360 District Rotary Foundation Committee.

Contribution of Funds:

1. Club agrees to match the grant monies received with a club contribution of an equal or greater amount.
2. District Grant funds will be paid to the Club after the completion of the project and submission of the final report and all receipts. Clubs must also submit a bank statement or other documentation showing that the District Grant funds were properly deposited.

Reporting on Use of Funds:

1. Global Grants: Club must submit reports as required by The Rotary Foundation.
2. District Grants: Club must submit an interim progress report on the use of grant monies by 12/15/24, and a final report within 30 days of completion or by 5/31/25, whichever comes first, including all receipts of expenditures. Clubs with projects completed prior to 12/31/24 may opt to submit only a final report.

2024-25 President: _____ Date: _____

2024-25 President-Elect: _____ Date: _____

***Return signed MOU and Addendum to:
Mark Christensen, District 6360 Stewardship Subcommittee Chair,
by email to mandmchristensen@gmail.com***

***Your Annual Fund and PolioPlus goals must be reported in Rotary Club Central by May 31, 2024**